

MESSER POND PROTECTIVE ASSOCIATION
BOARD OF DIRECTORS MEETING
February 10, 2015

Present:

John Doyle, President
Dick Denise, Vice President
Dick Denise, Treasurer
Sue Shock, Director
Scott Ellison, Director
Donna Doyle

Absent:

Kristen Haas, Director
Ethan Simon, Director
Vacant - Secretary

The meeting began at 7:00 p.m. with a quorum present. Bullet style minutes are presented below. Donna Doyle filled in to help take meeting notes.

- Minutes from the September 9, 2014 meeting were approved as circulated with a correction to the spelling of Derek Hunt's first name.

NOTE: The November meeting was postponed twice due to weather and not rescheduled

- Business Items
 - A. 319h Grant Paperwork. John updated the board as to that status of the application. All required documents have been assembled and the last remaining action was to sign the Grant Agreement. The Board voted unanimously to proceed with the application, authorizing John to execute the agreement. Similar to the Moose Plate grant application, a Certificate of Authority (CofA) must be signed and notarized first. Scott Ellison will execute the CofA.
 - B. Spirit of New Hampshire Award. John updated the board on the award and the reasons for the recognition. It was suggested to utilize the award as part of our outreach to the watershed. Scott Ellison suggested a press release.
 - C. NL Archive document Storage. Sue Shock volunteered to follow up with Terri Bingham about the potential of using the town archive to store and backup paper documents and electronic records.
 - D. Conflict of Interest/Whistle Blower documents. John reviewed what had been done in the past relative to these documents. All present signed and approved.
 - E. Town's Annual Report. The draft of the MPPA submission was reviewed and approved.
 - F. Board Goals for the next four months. John reviewed where he saw the Board's focus over the next few months. Those efforts would involve: Ethan Simon reaching out to the Environmental Department at Colby Sawyer College, John engaging the Town Administrator and Planner, determining ways to communicate with the membership and folks who live in the watershed,

and completing the work and final reports for the Moose Plate and 319h grants. The end of April was set as a target for completion of the grant work.

- Membership/Recruitment.
 - A. Dick Denise updated the board that as of the end of 2014 the MPPA membership included 55 households – representing a total of 118 people.
 - B. John will make a general plea for volunteers and Board recruitment in the next membership update letter.
- Finances.
 - A. Dick reviewed the association’s financial statements. The MPPA has a balance of \$18,024.
 - B. John mentioned that the first submission for reimbursement to the Moose Plate grant had been delayed because the Liability Insurance lapsed. That issue has been resolved and the invoice will be resubmitted.
 - C. Dick updated the board that the first Amazon Smile check was received – \$23.
 - D. Dick updated the Board on the status of donations that were made in the memory of Betty Brown as well as some other corporate matching funds. Sue volunteered to help Dick with the thank you notes and will notify Betty’s son of the donations made in his mother’s memory. The board thought that it would be appropriate to do something special with the funds received in Betty Brown’s memory.
 - E. Dick also updated the board on the process and status of the required tax filings for a New Hampshire non-profit.
- Weed Management.
 - A. Donna Doyle reported that she plans to send out a reminder in early spring and will also be looking for a volunteer to cover where Dave and Alison Hennig monitored.
- Lake Hosting.

John updated the Board on the Finance Committee meeting where the town funds to support lake hosting were discussed. The Finance Committee voted to reinstate the allocation that was cut by the selectmen. It would appear that this line item is safe for this fiscal year and we can count on the monies for the 2015 season.

- Water Quality.
 - A. Water Sampling. The Board reviewed the results from September. The transparency remained around 2.5 meters as it has all summer. The measurements at Brown and Nutter brooks continue to be a high in the area of conductivity and Phosphorous.
 - B. John discussed an initiative from the NH DES directed at improving their website and making information about the health of a water body easier to understand.
 - C. John also reviewed the answers to some questions that were posed to Gabe on harvesting weeds and oxygenating the water. Gabe pointed out that both are common pond management practices and based on the outcome of the Watershed Plan, may have to be undertaken.
- Watershed Management.
 - A. Scott will coordinate the Spring Cleanup. He will contact Curt Hine and JP Parquette. Scott will circulate a few dates based on their availability.
 - B. As part of the engagement with the Town Administrator and Planner, John will continue the discussion of expanding the overlay district and what we will need to do to initiate that process.
 - C. As for contacting the members of the watershed – we will pend that action till after CSC and the Town are contacted.
- Fish & Wildlife. John will include a call for a volunteer in this area as a part of the membership update communication
- Education & Activities.
 - A) The fall luncheon at the Harris' and the Wine and Cheese at the Troxell's were well attended and members seemed to have a great time at both events.
 - B) Thursday Child fund-raiser. The Board to authorized Sue to run an advertisement in the Kearsarge shopper. Sue brought a sample of what she was planning to submit. John will send out a reminder to the membership to "Save the Date".
 - C) Barbara Troxell asked if the Board would be interested in presenting information about the Implementation Plan to the Garden Club. The October meeting has been reserved.
 - D) The VLAP Workshop in June will feature Gabe Bolin as the main speaker. He will presenting his work on the Watershed Plan.
- BaseFlow Watershed Plan.
 - A) Current Status of Watershed Plan. All the water sampling has been completed. Gabe also took a sediment sample and will compare the analysis to other similar-sized ponds. John reported that with

the completion of the water sampling, Gabe is now in the process of calibrating the model to determine the relative phosphorous loading and will subsequently set mitigation targets.

B) Grants. The lapse in Liability Insurance has been cleared up. The final paperwork can now be submitted to DES for the 319h grant. In addition, the invoice for water analysis will be resubmitted to the Moose Plate grant.

C) Volunteer Status. Sue will check on the status of Terri Bingham's and Pat Harris' research efforts. We need to return the last sampling kits to Endyne. Sue will also poll the members for volunteer hours.

D) Outline of Letter to Membership. The group felt it would be appropriate to use the MPPA submission to the Town's Annual Report as the basis for the update letter. In addition, the board felt the update should include a request for volunteers and for membership dues with a reminder that the dues must be paid on or before the annual meeting.

E) There was a preliminary discussion on the need to schedule a meeting to review the findings, recommendations and next steps from the Watershed Plan with the general membership.

- Other Business

A. John mentioned that he had not heard anything about the issue of road safety that was brought forward in the fall. John will contact Kim Hallquist for status.

- Board Meeting Schedule.

A) Future meeting schedule for this board year: 4/14/15, 6/9/15, and 8/8/15 (Annual Meeting).

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Donna Doyle